**ASCC Natural and Mathematical Sciences Panel**

Approved Minutes

Monday, March 7th, 2022 11:30AM – 1:00PM

CarmenZoom

**Attendees**: Barker, Cody, Craigmile, Dinan, Hamilton, Ottesen, Panero, Steele, Vankeerbergen

1. Approval of 2-7-22 minutes
	1. Craigmile, Ottesen; unanimously approved
2. Biology 2105 (existing course with GE Natural Sciences—Natural Science; requesting change from 1000-level to 2000-level & new Theme Health & Wellbeing
	1. **Contingency**: The Panel asks that the department amend the course exclusions (Course Change Request pg. 2 under “Prerequisites and Exclusions”) to exclude students who have taken the previous iteration of the course, Biology 1105. Additionally, they ask that the exclusion of students in Life Sciences majors be removed, as GE courses should be open to all students. The Panel understands that the department may not want students to use this course on a life sciences major or minor (despite the allowance that up to one course in each GE Theme may count in the major,) but asks that the department clearly exclude this course from major/minor program guides rather than excluding Life Sciences majors from the GE course.
	2. **Contingency:** The Panel requests that the department remove all references to the Embedded Literacy: Technology from the Course Change Request (pg. 1 under “Course Change Information”), the syllabus (pg. 3 under “General Education Objectives), the Course Proposal (pg. 1) and Appendix B: Technology Embedded Literacy Justification. Embedded Literacies are the purview of individual departments/major programs, who name certain course(s) as fulfilling the EL goals and ELOs for students *in their majors*. As such, no course can be “approved” as an Embedded Literacy, because it cannot fulfill that requirement for all students.
	3. *Recommendation:* The Panel recommends that the department remove all reference to the GEC (syllabus pg. 3 under “General Education Objectives).
	4. *Recommendation:* The Panel recommends that the department include the most up-to-date Title IX statement (syllabus pg. 11 under “Title IX”). The most up-to-date statement can be found here: <https://asccas.osu.edu/curriculum/syllabus-elements>.
	5. *Recommendation*: The Panel recommends updating the links to the Writing Center’s various webpages (syllabus pg. 6 under “Essays”, syllabus pg. 7 under “Health Plan”, syllabus pg. 10 under “The Writing Center”) as The Writing Center has recently overhauled their website, and these links no longer function.
	6. Barker, Hamilton; unanimously approved with **2 contingencies** (in bold above) and *3 recommendations* (in italics above.)
3. EEOB 5510 (new course; crosslisted with Anthropology 5510) (return)
	1. Ottesen, Craigmile; unanimously approved
4. Entomology 2101 (existing course with GE Natural Sciences: Biological Science previously approved for 100%DL; requesting grandfathering into the new GE Foundation Natural Science) and 2102 (new lab course requesting new GE Foundation Natural Science so that taken with 2101 both courses can fulfill the 4 credit new GE Foundation Natural Science requirement; the lab is also requesting 100% DL)
	1. **Contingency:** After consultation with Toni Greenslade-Smith, Director of Housing Administration, the Panel expressed grave concerns about requiring the use of live insect specimens for a Distance Learning Laboratory aimed at 1st and 2nd year students, almost all of whom reside in University Housing. In light of Ms. Greenslade-Smith’s feedback, the Panel requests that the department alter the syllabus for 2102 in one of the following ways:
		1. Eliminate the requirement for live insect specimens for 2102, as bringing live specimens into the dorms would be against university policy due to the risk of infestation.
		2. Provide (an) alternate assignment(s) for students who reside in University Housing that do(es) not require live insect specimens and include in the syllabus an explicit statement that students who live in University Housing CANNOT bring live insect specimens into their dorm building and will need to complete the alternate assignment(s).
		3. Provide an allocation of space for students who cannot rear insects in University Housing to work with specimens/house insects in departmental facilities.
	2. *Recommendation*: The Panel recommends that the department clarify which students are able to utilize the services of the CFAES embedded mental health counselor (syllabus pg. 11 under “Your Mental Health”). Since this is a GE course, many students may not understand that they are not “affiliated” with CFAES, and as such, may need to reach out to CCS in a different way.
	3. Comment: The Panel notes that some students may have difficulty finding the correct live insect specimens in a timely manner (syllabus pg. 4 under “Course Materials, Fees and Technologies”), especially within walking distance of campus or if they live in a more rural area and encourages the department to have a contingency plan in place for students who run into difficulty with this.
	4. Comment: The Panel notes that some lab activities for this course are adjusted for the seasons in Ohio, and they encourage the department to have a contingency plan in place for students who are taking this course in a significantly different geographic location.
	5. Ottesen, Hamilton; unanimously approved with **one contingency** (in bold above), *one recommendation* (in italics above), and 2 comments.
5. Stats 3440 (existing course requesting 100% DL)
	1. **Contingency:** The Panel requests that the department include Student Life Disability Services information for all campuses that will be served by this course. Information about the various offices can be found here: <https://slds.osu.edu/about-us/affiliations/>
	2. *Recommendation*: The Panel recommends that the department include information in the course description (Course Change Request pg. 1 under “General Information”) and the syllabus (pg. 3 under “How This Online Course Works”) regarding the requirement for in person exams.
	3. Ottesen, Barker; unanimously approved with **one contingency** (in bold above,) and *one recommendation*.